

**TKM COLLEGE OF ARTS & SCIENCE, KOLLAM**

**DEPARTMENT OF ENGLISH**

**ENLIGHTENER: ENGLISH FOR EMPOWERMENT**

**SYLLABUS**

### **Module 1- Listening**

What is listening- Different kinds of listening- Barriers to listening- How to improve listening

Exercises:

Listening Comprehension

### **Module 2- Speaking**

Speaking skills- the importance of audibility, clarity and medium pace of delivery- conversation skills- situational dialogues- Telephone conversations- Common errors Indian speakers make

Vocabulary improvement

Elementary Grammar: Verb, Tenses, Concord, Reported Speech, Degrees of comparison, Prepositions, Conjunctions

**Exercises:**

Listening comprehension, face-to-face interaction in formal and informal situations, grammar exercises etc.

### **Module 3- Reading**

Reading skills- Different kinds of reading- Reading with phonemic awareness- Comprehension improvement through different kinds of texts- seeking out information and gaining a deeper understanding of the text – reading critically

Exercises

Reading aloud with emphasis on accurate pronunciation, intonation etc.

Reading comprehension, role-play, creative and critical reading, reading between the lines etc.

## **Module 4- Writing**

Mechanics of writing with emphasis on cohesion, coherence, style, context and content, aesthetic function of language, the importance of literal and figurative language, Translation of literary passages etc. Letter writing, Preparation of applications, job application and resume, E-mail

Essay writing, Story writing based on given outline, Writing formal invitations and replies, Caption writing for advertisements, creative writing etc.

## **Module 5- Soft Skills**

Body language and Etiquette, Group discussion skills, Interview skills, Presentation skills, and Emotional Intelligence, Time Management Skills, Preparation of CV

